

**REQUEST FOR QUALIFICATIONS (RFQ)
FOR CONSTRUCTION MANAGEMENT SERVICES
RFQ 08-002-CM**

The City of Houston intends to contract for construction management and inspection (CM&I) services for the projects listed below. The City intends to contract for construction management for each package, with the option of adding projects of similar type through work orders for two additional years. The work to be performed by the selected firms will be in accordance with the City's standard construction management and inspection contract, available for reference at:

http://www.publicworks.cityofhouston.gov/documents/procedures/cip_projects/draft_fixed_fee_const_mgt_and_inspection_services_contract.pdf

The submittal shall include a transmittal letter. Following the transmittal letter shall be a one-page letter from each sub-consulting firm proposed in the submittal indicating that firm's desire to be included and indicating a general statement of the scope of services that the sub-consultant will perform if the submitting firm is selected. A copy of the submitting firm's response to questionnaire pertaining to "conflict of interest" submitted to the City secretary should also be included. Local Government Code Chapter 176 requires firms seeking to do business with the City of Houston ("City") to file a Conflict of Interest Questionnaire with the City Secretary. The Conflict of Interest Questionnaire is available for downloading on the Texas Ethics Commission's website at: <http://www.ethics.state.tx.us/forms/CIQ.pdf>. The completed Conflict of Interest Questionnaire will be posted on the City Secretary's website. A list of the City Local Government Officers is posted on the City Secretary's website. It is the submitting firm's responsibility to submit the latest version of the CIQ form as promulgated by the Texas Ethics Commission.

To qualify for the contract award, the selected firm must be a registered PWE 100 firm in CM&I services with the City. To be considered for selection firms should submit specific Statement of Qualifications (SOQ) for the projects listed below. The length of submittal document shall not exceed 10 pages (single sided) on 8-1/2" x 11" paper. The qualifications shall include:

- Specific construction management and inspection service capabilities of the firm for the projects
- Prior experience in managing similar public infrastructure or CIP construction projects
- Demonstrated ability to manage construction to achieve quality of work required by the construction contract
- Demonstrated ability to effectively manage owner's costs and to meet construction schedule
- Demonstrated ability to coordinate construction activities and to minimize construction impacts to the general public
- Demonstrated ability to work with the contractor in resolving construction conflicts and ensuring safety
- The specific qualifications of team members and sub-consultants (including sub-consultant's employees) planned for these projects
- Demonstrated ability to fulfill MWBE goals

A committee appointed by the Director of Public Works will review the submittals and recommend the most highly qualified submitting firms for selection. The PWE 100 Forms on file will be used along with the submittal document for evaluation of the firm's qualifications.

A pre-submittal meeting will be held at 11:00AM on July 11, 2007 in the Garden Level Auditorium at 611 Walker. A firm may not have more than two (2) representatives at this meeting.

Deadline: Five (5) copies of a letter of interest notifying the City of Houston of the provider's intent to be considered for these professional services, including qualifications and accompany statements shall be addressed to the City of Houston - Department of Public Works and Engineering - 611 Walker, 17th Floor - Houston, Texas 77002. Attention: Mr. J. Timothy Lincoln, P.E., Senior Assistant Director by 2:00 p.m. (CST), July 20, 2007. Submit qualifications in a sealed envelope and clearly identify RFQ Number and firm name on the outside of the envelope. Any submissions received after this time will not be considered. If firms wish to be considered only for specific selections of the two listed below, please indicate such in the letter of interest.

CM02

WBS Number N-000367-002-04; Neighborhood Street Reconstruction 435A

Scope: Neighborhood street reconstruction including curbs, sidewalks and underground utilities on Chaparral, Ganyard, Knoboak, Manila, Mapleton, Ottawa, Peer, Shadow Bend and Shadow Wood

Location: Key Map 449V

Design Engineer: HNTB, Inc.

Scheduled Construction Award: January, 2008

Estimated Construction Cost: \$7,500,000.00

WBS Number N-000782-002-04; Pavement Improvements -Kashmere

Scope: Neighborhood street reconstruction including curbs, sidewalks and underground utilities on Wipprecht, Lavender, Pickfair and Pardee

Location: Key Map 454 U & Y

Design Engineer: Scientech Engineers.

Scheduled Construction Award: August, 2008

Estimated Construction Cost: \$4,200,000.00

CM03**WBS Number N-000394-001-04; Neighborhood Street Reconstruction 462**

Scope: Neighborhood street reconstruction including curbs, sidewalks and underground utilities on Enid, Azaleadale, Sleepyvale, Ira and North Eastwood.

Location: Key Map Various

Design Engineer: Civiltech Engineering, Inc.

Scheduled Construction Award: September, 2008

Estimated Construction Cost: \$4,823,000.00

WBS Number N-000387-001-04; Neighborhood Street Reconstruction 455

Scope: Neighborhood street reconstruction including curbs, sidewalks and underground utilities on Bonnie Brae, Castle Court, Dunlavy, Graustark, Lexington, West Main, Mandell, Norfolk, Sul Ross and Yupon.

Location: Key Map 492 493

Design Engineer: Huitt Zollars, Inc.

Scheduled Construction Award: September, 2008

Estimated Construction Cost: \$6,800 ,000.00